



MATER ACADEMY

ALMA MATER STUDIORUM

The Mater Academy vision is to provide exemplary educational choices by offering an innovative college preparatory curriculum; empowering confident leaders of tomorrow.

**Mater Academy, Inc.
Meeting of the Board of Directors
November 14, 2023**

Directors

Cesar Christian Crousillat, Board Chair *(Present)*

Shannie Sadesky, Vice-Chair *(Absent)*

Idalia Suarez, Secretary *(Present)*

Maurene Sotero Balmaseda *(Present)*

Maria Beatriz (“Betty”) Nuñez *(Present)*

Yasmeen Khan *(Present)*

Roberto Blanch, Esq., President *(Present)*

Kim Guilarte, Chief Operating Officer *(Present)*

Joseph L. Raia, Esq., Counsel for Mater Academy, Inc. *(Present)*

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at Mater Brickell Academy and each of the individual school campuses throughout Miami-Dade County.

Minutes

1. **OPENING EXERCISES**

- a. Called to Order at 11:17am
- b. Established a Quorum
- c. Reading of Vision

2. **PUBLIC COMMENT** - None

3. **CONSENT AGENDA** - *All items listed with letter designations are considered routine and were enacted by one motion.*

- a. **APPROVED:** The Board approved the Minutes from the September 5, 2023 and Amended Minutes from the February 6, 2023 Board of Directors Meetings.
- b. **APPROVED:** The Board approved the Board Resolutions for Out of Field, ESOL and/or Gifted Waiver Assignments for the 2023-2024 school year; further authorizing the Chief Operating Officer authority to review and make necessary changes and execute for submission (including any necessary additions).
- c. **APPROVED:** The Board approved the Individual Charter School Title I Budget Appropriation Details Forms for the 2023-2024 school year for the Title 1 distinguished schools; further authorizing the Chief Operating Officer authority and direction to review and make necessary changes and execute for submission (including any necessary revisions).
- d. **APPROVED:** The Board approved to Ratify the Non-Exclusive Space Usage and License Agreements between:
 - i. Mater Academy Brickell and Collegiate Preparatory Academy
 - ii. Mater Academy Brickell and International Studies Virtual Academy



MATER ACADEMY

ALMA MATER STUDIORUM

- e. **APPROVED:** The Board approved to Ratify Resolutions by the Board Chair:
 - i. Approved the Out of Field and/or ESOL Waiver(s) for Instructional Personnel for Mater Academy Grove #5045.
- f. **APPROVED:** The Board approved for Mater Academy Bay to obtain a PCard to be used for vehicle maintenance purposes only, specific to operating expense uses.
- g. **APPROVED:** The Board approved the Out of State and/or Country Field Trips:
 - i. iMater Middle High – Washington D.C. (details attached)
- h. **APPROVED:** The Board approved the School Project(s):
 - i. Mater Academy Miami Beach – New Playground for an amount not to exceed \$110,000 (operating funds)
- i. **APPROVED:** The Board approved the Amended Articulation Agreement “Schedule A”.

Motion to approve the consent agenda by C. Crousillat; second by Idalia Suarez; motion passed unanimously

4. ACTION & DISCUSSION ITEMS

- a. Report & Items by the President and Board Counsel (*Roberto Blanch & Joe Raia*)
 - i. Misc. facility/construction updates
- b. Report & Items by the Chief Operating Officer (*Kim Guilarte-Gil*)
- c. Academica Report
 - i. Legislative Report (*Julio Robaina*)
 - ii. Colegia Report (*Antonio Roca*)
 - 1. Updates on gradebook, attendance, guest check in (will have ability to do Level 1 clearance), testing drive and dismiss (silent dismissal), digital hall pass, Alaia (to satisfy new state requirement for mental health), step by step curriculum guide for teachers, Colegia Alumni Portal.
 - iii. Presentation of Field Trip Permission Slip and Waiver (*Collette Papa*)
 - 1. Condensed information on current field trip permission forms with a necessary waiver which protects the School and Board; all on one page now. If there are any suggestions to help make this better, please reach out to Collette.
 - a. The Board discussed if other forms should be reviewed and unified. Robby states that this can be discussed and addressed at the Principal’s Meeting.
 - 2. **APPROVED:** The Board approved to adopt the Field Trip Permission Slip / Waiver subject to confirmation and approval by Board Counsel.
Motion to approve by C. Crousillat; second by Yasmeeen Khan; motion passed unanimously
- d. Financial Report (*Ana Martineꝝ / Alina Chester*)
 - i. **APPROVED:** The Board reviewed and approved the Financial Statements and Independent Auditors’ Reports for the period ending June 30, 2023; including ratification of all necessary Year End Grants and/or Loans.
Motion to approve by Idalia Suarez; second by Yasmeeen Khan; motion passed unanimously
APPROVED: The Board reviewed and approved Revised Annual Budgets for the 2023-2024 School Year.
Motion to approve by Idalia Suarez; second by Yasmeeen Khan; motion passed unanimously



MATER ACADEMY

ALMA MATER STUDIORUM

- e. Additional Items by the Board, Principals or Academica
 - i. Danny Diaz updates the Board on recent submittal of new charter application in San Antonio, Texas; a philanthropic committed to give the school \$1M.

5. **ANNOUNCEMENTS & NOTIFICATIONS**

- a. Next Board Meeting: February 5th at Mater Academy Davenport

6. **ADJOURNED MEETING AT 12:09PM**

The undersigned hereby certifies that he/she is an Officer of MATER ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on February 5, 2024.

MATER ACADEMY, INC.

A Florida not-for-profit corporation