



MATER ACADEMY

ALMA MATER STUDIORUM

The Mater Academy vision is to provide exemplary educational choices by offering an innovative college preparatory curriculum; empowering confident leaders of tomorrow.

**Mater Academy, Inc.
Meeting of the Board of Directors
September 2, 2021**

Directors

Cesar Christian Crousillat, Board Chair *(Present)*

Shannie Sadesky, Vice-Chair *(Absent)*

Idalia Suarez, Secretary *(Present)*

Maurene Sotero Balmaseda *(Absent)*

Maria Beatriz (“Betty”) Nuñez *(Present)*

Roberto Blanch, Esq., President *(Present)*

Kim Guilarte, Chief Operating Officer *(Present)*

Joseph L. Raia, Esq., Counsel for Mater Academy, Inc. *(Present)*

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Miami-Dade County.

Minutes

1. **OPENING EXERCISES**

- a. Called to Order
- b. Established a Quorum

2. **PUBLIC COMMENT**

- a. None

3. **CONSENT AGENDA**

- a. **APPROVED:** The Board approved the Minutes from the July 20, 2021 Board of Directors Meeting.
- b. **APPROVED:** The Board approved the Board Resolutions for Out of Field Waiver Assignments for the 2021-2022 school year; further authorizing the Chief Operating Officer to review and make necessary changes and execute for submission.
- c. **APPROVED:** The Board approved the Individual Charter School Title I Budget Appropriation Details Forms for the 2021-2022 school year for the Title 1 distinguished schools; further authorizing the Chief Operating Officer to review and make necessary changes and execute for submission.
- d. **APPROVED:** The Board approved the Teacher Salary Increase Allocation Plans; further authorizing the Chief Operating Officer to execute for submission.



MATER ACADEMY

ALMA MATER STUDIORUM

- e. **APPROVED:** The Board approved to renew the following charter school contracts:
 - i. Mater Virtual Academy (6997) charter school contract for a five-year term; further approving to increase student contract capacity.
 - ii. iMater Academy (5384) charter school contract for a five-year term.
- f. **APPROVED:** The Board approved to Ratify the following Resolutions by the Board Chair:
 - i. Approved to authorize Ms. Kim Guilarte (Chief Operating Officer) the ability to execute, on behalf of the Board of Directors, all academic / education items and deliverables due to the individual sponsors, including but not limited to Out of Field Waivers, Employee Contracts, School Improvement Plans, Title 1 Budgets, District / State Deliverables, etc...
- g. **APPROVED:** The Board approved to authorize the Board Chair and/or Chief Operating Officer the ability to approve and authorize the Principals to submit the Instructional Continuity Plans (ICP) by the required due date.
- h. **APPROVED:** The Board approved to Ratify the decision for the identified schools to “opt-in” to receive a 2020-2021 School Grade.
- i. **APPROVED:** The Board approved the request for two-year extension of teacher temporary certificate.

Motion to approve the consent agenda by Idalia Suarez; second by C. Crousillat; motion passed unanimously

4. ACTION & DISCUSSION ITEMS

- a. President & Board Counsel Items (*Roberto Blanch & Joe Raia*)
 - i. Review of bids for construction contracts for the new parking lot at the 998 SW 1st Street campus.
 - 1. 3 bids have been identified which are favorable to be considered; Mike Balais provides a summary of the bids; although Campus Construction is the lowest bidder they did not fare as well, due to past experience (time delays and quality); recommending either CamCon or OHL. Mater has worked with CamCon in the past and OHL has been trying to do work;
 - 2. Mr. Blanch reminds the Board that Campus worked on the Mater MH Stem building in which there were delays and other issues. He further discloses that CamCon is owned by a cousin of his, however Mr. Blanch has no financial interest in the company and reminds that he does not vote.
 - 3. Rolando Llanes agrees with Mr. Balais' assessment. He further points out that all 3 bids are below the budgeted amount.
 - 4. Board Chair Crousillat asks if the timeline is the same for each; Mr. Balais responds that it is. He asks for a comparison in company size between CamCon and OHL; Mr. Llanes believes CamCon may be a little smaller, but history with working with them he has never experienced an issue with manpower or availability. Based upon price and performance, Mr. Crousillat recommends to go with CamCon. He would like to see that Campus be provided smaller jobs to be able to work their way back up again.
 - 5. **APPROVED:** The Board approved to accept the quote and to negotiate a construction contract with CamCon for the parking lot project located at the 998 SW 1st Street campus.
Motion to approve the C. Crousillat; second by Betty Nunez; motion passed unanimously
 - 6. Discussed need for an estimate for the building construction of this site in order to meet the schedule and the requirements of the bond financing.
 - ii. **APPROVED:** The Board approved to authorize the President to meet with the bond team to assess the schedule for the bonds, the schedule for the prospective approval of the Mater Bay construction project,



MATER ACADEMY

ALMA MATER STUDIORUM

and to determine how to best coordinate the potential inclusion of the Mater Bay project in the bond deal.

Motion to approve by C.Crousillat; second by Idalia Suarez; motion passed unanimously

- b. Review & Approval of CMO Budget Revision
 - i. Frank Jimenez reviews the budget revisions and updates on reimbursements; submitting for employee salaries and benefits; working with ADP on necessary reporting requirements.
- c. Misc. Facility / Construction Updates by Rolando Llanes
- d. Updates by Kim Guilarte, Chief Operating Officer
- e. Additional Items by the Board, Principals or Academica

5. **ANNOUNCEMENTS & NOTIFICATIONS**

6. **ADJOURNED MEETING**

The undersigned hereby certifies that he/she is an Officer of MATER ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on October 18, 2021.