



The Mater Academy vision is to provide exemplary educational choices by offering an innovative college preparatory curriculum; empowering confident leaders of tomorrow.

**Mater Academy, Inc. | Mater Academy Central, Inc.
Meeting of the Board of Directors
September 24, 2025**

Directors

Cesar Christian Crousillat, Board Chair *(Present)*
Shannie Sadesky, Vice-Chair *(Present)*
Idalia Suarez, Secretary *(Present)*
Maurene Sotero Balmaseda *(Absent)*
Maria Beatriz (“Betty”) Nuñez *(Present)*
Yasmeen Hasan *(Present)*

Roberto Blanch, Esq., President *(Present)*
Kim Guilarte, Chief Operating Officer *(Present)*
Joseph L. Raia, Esq., Counsel for Mater Academy, Inc. *(Present)*

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Miami-Dade, Orange, Osceola and Polk Counties.

Minutes

1. OPENING EXERCISES

- a. Called to Order at 11:09am
- b. Established a Quorum
- c. Special welcome to members of the public who are joining us today.
- d. Presentation: Mater Academy Brickell - Business Food Lab Program In Partnership with Farm Stores & BEVe (Yensis & Maurice)

2. PUBLIC COMMENT - None

3. CONSENT AGENDA - All items listed with letter designations are considered routine and will be enacted by one motion.

- a. **APPROVED:** The Board approved the Minutes from the June 10, 2025 Board of Directors Meeting.



- b. **APPROVED:** The Board approved the Board Resolutions for Out of Field and/or ESOL Waiver Assignments for the 2025-2026 school year; further authorizing the Board Chair and/or Chief Operating Officer authority to review and make necessary changes and execute for submission (including any necessary additions).
- c. **APPROVED:** The Board approved the Individual Charter School Title I Budgets / Appropriation Details Forms for the 2025-2026 school year for the Title 1 distinguished schools; further approving necessary revisions and authorizing Kim Guilarte the authority and direction to review and make necessary changes and execute for submission throughout the school year.
- d. **APPROVED:** The Board approved the Drug-Free and Alcohol-Free Workplace Policy.
- e. **APPROVED:** The Board approved to submit the Teacher Salary Increase Allocation Plans.
- f. **APPROVED:** The Board approved the Out of State and/or Country Field Trips:
 - i. iMater Preparatory Academy High School – New Haven, CT, January 2026 for Model UN
 - ii. Mater Academy Narcoossee
 - 1. Secondary Students: Boston, Massachusetts 3/11/2026 - 3/13/2026
 - 2. Business Academy: Detroit, Michigan 11/12/2025 to 11/15/2025
 - 3. Honors Choir; New York City 4/16/2026 to 4/21/2026
 - iii. Mater Academy Bay - Italy – March 2026
 - iv. Mater Academy Palms – Washington DC, June 2026
 - v. Mater Academy Middle/High
 - 1. Baseball – Puerto Rico, March 2026
 - 2. Baseball – Georgia, Feb. 2025
 - 3. Baseball – Nevada, March 2026
 - 4. DECA – April 2026
 - 5. IRHS Robotics - Missouri, TBA
 - 6. Wrestling – Georgia, April 2026
 - vi. Mater Biscayne Middle/High
 - 1. EF Tours: The Alps and Mediterranean, March 19-29, 2026
 - 2. EF Tours: Japan: Land of the Rising Sun
- g. **APPROVED:** The Board approved to continue the authorization for the 2025-2026 school year to authorize Ms. Kim Guilarte (Chief Operating Officer) the ability to execute, on behalf of the Board of Directors, all academic / education items and deliverables due to the individual sponsors, including but not limited to Out of Field Waivers, Employee Contracts, School Improvement Plans, Title 1 Budgets, District / State Deliverables, etc...
- h. **APPROVED:** The Board approved to authorize the individual Principals (as the board designee) to sign for all state and federal grant forms as they relate to their school.
- i. **APPROVED:** The Board approved to Ratify Resolutions by the Board Chair:



- i. Approved to designate Kim Guilarte as the Interim Principal of Mater Academy SoLé MSID 5414. (06.30.25)
 - ii. Approved to designate Milagros Ramos as the Principal of Mater Academy SoLé Mia #5414. (07.28.25)
 - iii. Approved to request for Mater Academy SoLé Mia #5414 to open in a temporary location if the permanent site is not complete by the start of the 2025-2026 school year. The temporary location will be at the Mater Academy Biscayne Campus (12900 NE 17 Ave., North Miami, FL, 33181). The school shall limit capacity while at this site to up to 100 students serving grades K-2. (07.29.25)
 - iv. Approved the Individual Charter School Title I Budgets / Appropriation Details Forms for the 2025-2026 school year for the Title 1 distinguished schools; further approving necessary revisions and authorizing Kim Guilarte the authority and direction to review and make necessary changes and execute for submission throughout the school year. (07.30.25)
 - v. Approved to renew the Mater Academy East Charter School (MSID 3100) charter school contract for a 15-year term. (08.21.25)
- j. Mater Academy Private Virtual School Items
 - i. **APPROVED:** The Board approved the additional location for Mater Virtual Academy at Mater Academy located at 7901 NW 103 Street, Hialeah Gardens, FL 33016
 - ii. **APPROVED:** The Board approved to designate Alex Tamargo as the Principal for the additional location
 - iii. **APPROVED:** The Board approved for MVA (private school) to apply for the FLDOE for an additional site and for scholarship funding
 - iv. **APPROVED:** The Board approved the use agreement between Mater Virtual Academy and Mater Academy for one classroom but subject to change based on enrollment
 - v. **APPROVED:** The Board approved the Blended Lab Network Memorandum of Understanding Between Mater Virtual Academy and Mater Academy, Inc.
 - vi. **APPROVED:** The Board approved the Blended Lab Network Memorandum of Understanding Between Mater Virtual Academy and SLAM Network Schools
 - vii. **APPROVED:** The Board approved the Virtual Charter School Virtual Instruction Provider Agreement Between Somerset Virtual Academy and Mater Academy, Inc.
- k. **APPROVED:** The Board approved the revision to the Mater Academy/ADP Employee Handbook to include mandatory self-reporting policies for all schools.
- l. **APPROVED:** The Board approved and ratified the Mental Health Allocation Plans.
- m. **APPROVED:** The Board approved to amend “Exhibit A” of the Charter School Educational Services and Support Agreement to include the following new school(s) which opened this school year:
 - i. Mater Academy SoLé Mia #5414

Motion to approve the consent agenda by Shannie Sadesky; second by C. Crousillat; motion passed unanimously



4. ACTION & DISCUSSION ITEMS

- a. Report & Items by the President and Board Counsel (*Roberto Blanch & Joe Raia*)
 - i. Bond report and updates
- b. Report & Items by the Chief Operating Officer (*Kim Guilarte-Gil*)
 - i. Report by Ryan Reeves for Out of State campuses
- c. Facility Report and Updates (*Julio Robaina/Rolando Llanes*)
 - i. Mater Narcoossee
 - ii. Mater St. Cloud
 - iii. Mater Brighton Lakes
 - iv. Mater Northwood – *New - June 2026 est. completion date; phase 1 is for 600 students
 - v. Texas
 - vi. Others as necessary
 - 1. Mater Sole Mia – moving as quickly possibly
- d. Action & Discussion Items
 - i. **APPROVED:** The Board approved reviewed & approved the Background Screening Policy for applicants seeking employment on or after July 1, 2025.
Motion to approve by Idalia Suarez; second by Shannie Sadesky; motion passed unanimously
 - ii. Discussed: Mandatory Completion of I-9s for All Employees (*Carolina Romero*)
- e. Financial Report
 - i. Enrollment Update
- f. Additional Items by the Board, Principals or Academica

5. ANNOUNCEMENTS & NOTIFICATIONS

6. ADJOURNED MEETING AT 12:43PM



MATER ACADEMY

ALMA MATER STUDIORUM

*The minutes were adopted by the Board of Directors at a meeting held on November 20, 2025.