



MATER ACADEMY

ALMA MATER STUDIORUM

The Mater Academy vision is to provide exemplary educational choices by offering an innovative college preparatory curriculum; empowering confident leaders of tomorrow.

**Mater Academy, Inc.
Meeting of the Board of Directors
June 6, 2022**

Directors

Cesar Christian Crousillat, Board Chair *(Present)*
Shannie Sadesky, Vice-Chair *(Present)*
Idalia Suarez, Secretary *(Present)*
Maurene Sotero Balmaseda *(Absent)*
Maria Beatriz (“Betty”) Nuñez *(Present)*

Roberto Blanch, Esq., President *(Present)*
Kim Guilarte, Chief Operating Officer *(Present)*
Joseph L. Raia, Esq., Counsel for Mater Academy, Inc. *(Present)*

In an effort to allow greater public participation and to best accommodate stakeholders, this meeting was held via communications media technology with physical access sites at each of the individual school campuses throughout Miami-Dade County.

Minutes

1. OPENING EXERCISES

- a. Called to Order at 11:46am
- b. Established a Quorum
- c. Reading of Vision

2. PUBLIC COMMENT

- a. None

3. CONSENT AGENDA

- a. **APPROVED:** The Board approved the Minutes from the March 1st and March 17th Board of Directors Meetings.
- b. **APPROVED:** The Board approved to Receive & File the Financial Statements for the period ending March 31, 2022
- c. **APPROVED:** The Board approved to Ratify the Resolutions by the Chair:
 - i. Approved to submit an emergency amendment request to Miami-Dade County Public Schools to request to relocate Mater Academy at Mount Sinai (WL#5054) to the Mater Academy Miami Beach campus located at 8625 Byron Avenue, Miami Beach, 33141 and to consolidate the two charters, effective the 2022-2023 school year. Such emergency request is being made as a result of notice received that the school’s Educational Facilities License Agreement will not be renewed at the current location.



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- ii. Approved to ratify the submitted request to modify the charter school contract for Mater Academy Biscayne North Miami Elementary School #2022 to increase allowable contract student capacity from 536 to up to 900 students.
 - iii. Approved to ratify the submitted request to modify the charter school contracts for Mater Academy East Middle School #6009 and Mater Academy East Charter High School #7037 to consolidate the two schools and relocate them as one to the Mater Academy East Charter School campus, effective the 2022-2023 school year.
 - iv. Approved to ratify the submitted request to modify the charter school contract for Mater Academy #0100 to increase allowable contract student capacity from 1380 to 2035, as a High-Performing (HIP) Charter School and allowable per facility occupant loads.
 - v. Approved to amend the name of Mater Academy Biscayne Middle School and Mater Academy Biscayne High School (per approved charter school applications) to Mater Academy Biscayne North Miami Middle School and Mater Academy Biscayne North Miami High School (respectively); further approving to commence contract negotiations to open in August 2022.
 - vi. Approved to request from The Florida Department of Education that as part of the consolidation of Mater Academy at Mount Sinai (WL#13-5054) and Mater Academy Miami Beach (#13-5047) that the surviving name and MSID be Mater Academy Miami Beach (#13-5047).
 - vii. Approved to amend the office address of Mater Academy Virtual #6997 to 12900 NE 17 Ave., North Miami, FL, 33181.
 - viii. Approved to amend the following name changes (*application to contract*):
 1. From Mater Preparatory Middle School @ Lakes (*application name*) to Mater Lakes Collegiate Academy Middle School (*requested contract / official school name*)
 2. From Mater Preparatory High School @ Lakes (*application name*) to Mater Lakes Collegiate Academy High School (*requested contract / official school name*)
 - ix. Approved to request official contract enrollment capacities for Mater Lakes Collegiate Academy Middle School and Mater Lakes Collegiate Academy High School.
- d. **APPROVED:** The Board approved the request for extension of teacher temporary certificate(s); further authorizing the Chief Operating Officer to provide necessary letter of approval on behalf of the Board of Directors.
- e. **APPROVED:** The Board approved the Annual Approval of Board Policies & Procedures, including:
 - i. Conflict of Interest (*Each Board Member is required to sign and return the written acceptance form*)
 - ii. Ethics
 - iii. Whistle Blower
 - iv. Professional Development Plan for Administrators
 - v. Student Enrollment / Lottery
 - vi. Internet Safety Policy
- f. **APPROVED:** The Board approved to authorize the Board Chair the ability to approve any year-end financial items which may be necessary to close the books.
- g. **APPROVED:** The Board approved the Preliminary Board of Directors Meeting Schedule for the 2022-2023 School Year.
- h. **APPROVED:** The Board approved to Accept the Annual Family Educational Rights and Privacy Act (FERPA) Notice for Directory Information.
- i. **APPROVED:** The Board approved the Submittal of the Mental Health Allocation Plans.
- j. **APPROVED:** The Board approved the Wellness Policy.



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- k. **APPROVED:** The Board approved the 2022-2023 Parent Involvement Representatives.
 - i. Further approving to designate Jeanette Nunez as the Conflict Resolution Person, in the event the Parent Involvement Representative is unable to assist.
- l. **APPROVED:** The Board approved to Ratify the Usage Agreements with Collegiate Preparatory Academy and International Studies Virtual Academy Charter School at Mater Biscayne.
- m. **APPROVED:** The Board approved to Ratify the Usage Agreement for Brightstar Pre-K at Mater Biscayne.

Motion to approve the consent agenda by Chris Crousillat; second by Shannie Sadesky; motion passed unanimously

4. **ACTION & DISCUSSION ITEMS**

- a. Report & Items by the President and Board Counsel (*Roberto Blanch & Joe Raia*)
 - i. **APPROVED:** The Board approved the TPH – Mater space usage/license agreement.
Motion to approve by Shannie Sadesky; second by Idalia Suarez; motion passed unanimously
 - ii. **APPROVED:** The Board approved to authorize the President to continue negotiations and execute necessary documents and the final agreement for use of Mater Biscayne Dormitories for foreign student programs.
Motion to approve by Idalia Suarez; second by Shannie Sadesky; motion passed unanimously
 - iii. **APPROVED:** The Board approved to ratify all actions taken and to authorize the President to continue negotiations and execute necessary documents and the final usage agreement Miami Dade College for the new Schools of Hope school.
Motion to approve by Idalia Suarez; second by Shannie Sadesky; motion passed unanimously
 - iv. **APPROVED:** The Board approved the Fingerprint Policy for Volunteers and the Fingerprint Policy for Employees (in draft form).
Motion to approve by Idalia Suarez; second by Betty Nunez; motion passed unanimously
- b. Report & Items by the Chief Operating Officer
 - i. Kim Guilarte-Gil congratulates all of the schools on a successful school year. She announces that all schools saw increases in their data and should all be very proud and happy.
- c. **APPROVED:** The Board approved the following New Principal Positions:
 - i. Mater Lakes Collegiate Academy Middle School – Alice Martinez
 - ii. Mater Lakes Collegiate Academy High School – Rene Roviroso
 - iii. Mater Academy SOH at Miami-Dade College (official school name TBD) – Douglas Rodriguez
Motion to approve by Idalia Suarez; second by Shannie Sadesky; motion passed unanimously
- d. Financial Report (*Alina Chester*)
 - i. **APPROVED:** The Board reviewed and approved the Final 2021-2022 Annual Budgets.
 - ii. **APPROVED:** The Board reviewed and approved the Proposed 2022-2023 Annual Budgets.
Motion to approve the financial report by Idalia Suarez; second by Shannie Sadesky; motion passed unanimously
- e. New School Updates
 - i. Mater Brickell Academy Middle & High (*Victor Rodriguez*)
 - ii. Mater Academy Biscayne North Miami Middle & High School (*Doug Rodriguez*)
 - iii. Mater Academy Kiwanis (*Eileen Hernandez*)



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- iv. Mater Lakes Collegiate Academy Middle & High School (*Alice Martinez & Rene Rovirosa*)
- v. Mater Academy SOH at Miami-Dade College (*Doug Rodriguez*)

- f. Mater Trademark Update (*Ryan Kairalla*)
 - i. **APPROVED:** The Board approved the wordmark and the logo in apparel for Mater academy, Inc.
 - 1. Discussed merchandise logo, designing and selling Mater merchandise; need to show use in commerce. Individual schools that would like to trademark their own logos are encouraged to contact Kim.
Motion to approve by Shannie Sadesky; second by Betty Nunez; motion passed unanimously

- g. Presentation by Doral College. (*Judith Marty & Ryan Kairalla*)
 - i. Authorized the school principals or COO to execute articulation agreements for Doral College Dual Enrollment for 2022-23 academic year.

- h. **APPROVED:** The Board approved to utilize the Doral Leadership Institute Consortium of Public Charter Schools Instructional Personnel Evaluation System and School Administrator Evaluation System.
Motion to approve by Shannie Sadesky; second by Betty Nunez; motion passed unanimously

- i. Additional Items by the Board, Principals or Academica
 - i. Rolando Llanes provided facility updates for numerous projects.
 - ii. President Blanch takes a moment to remind administrators and staff that at no time are any of us permitted to comment to the media for any reason; the organization has a team of people to assist in the development of statements when needed.

5. **ANNOUNCEMENTS & NOTIFICATIONS**

6. **ADJOURNED MEETING AT 1:15PM**

The undersigned hereby certifies that he/she is an Officer of MATER ACADEMY, INC., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation.

The minutes were adopted by the Board of Directors at a meeting held on September 8, 2022.